

### Halal Certification Marks Logo Checklist

<b>Sr. No.</b>	<b>Description</b>	<b>Check Box</b>	<b>Remarks</b>
1.	Company Details		
2.	Company Profile		
3.	Company Registration / License (Registration with Local Government, Sales Tax/NTN Certificate/Business License)		
4.	Fee Receipt		
5.	Scope of Product		
6.	Product Name and Description		
7.	Manufacturing Unit Information		
8.	Product and Processing Details		
9.	Production Packaging details		
10.	Halal Certification Details (Copy of Halal Certificate of ingredients and products)		
11.	Other Certifications (QA/QC Evaluation Report) (if any)		
12.	Details of imported ingredients (where applicable)		



**Government of Pakistan**  
**Ministry of Science and Technology**  
**PAKISTAN HALAL AUTHORITY**  
**website: [www.pakistanhalalauthority.org.pk](http://www.pakistanhalalauthority.org.pk)**



<input type="checkbox"/>	Grant
<input type="checkbox"/>	Renewal
<input type="checkbox"/>	Scope Extension

**Application form for Halal Certification Marks Logo**

**Important Notice:**

The information required by the Pakistan Halal Authority (PHA) Pakistan for license is set out below.

- 1) All information must be submitted in writing, with complete information in all respect, as inadequate/incomplete submissions will result in delays in processing. Feel free to include any additional information to support your application.
- 2) Different products from the same parent company but with different addresses must submit a separate application form for each premises.
- 3) All documents should be authentic, duly signed and stamped.
- 4) All attachments shall be added as annexure relevant to the serial number.

**Date of Application:** -----

**1. Organization Information:**

No.	Particulars	Details
1.	Name of Organization:	
2.	Business/ Registration Number:	
3.	Address:	
4.	Name of Applicant	
5.	Contact No.	
6.	Email	
7.	Post Code:	
8.	District/City:	
9.	State/Province:	
10.	Year of Establishment:	

**2. Manufacturer/ Factory/ Industry Information:**

Name of Industry	
Address of Industry	
Type of Industry	
Total Area:	
No. of Employees	
Operation Hours	
Number of Shifts	
Annual Turn over	
Total Number of Production Lines	

### 3. Bank Details:

Bank Name	
Account Title	
Account No. with Branch Code	
Method of Payment ( <i>Attach payment receipt</i> )	

### 4. Scope of product (Product and Process Details: (*Mark the relevant scope only*))

Food Product		Cosmetics and Personal Care	
Beverages		Slaughter Houses	
Supplements		Pharmaceutical	
Consumer Goods		Logistics	
Nutraceuticals		Others ( <i>specify</i> )	

### 5. Manufacturing Details:

- Manufacturers/ Producers
- Food Chain/ Food Service providers
- Sub- Contract Manufacturer

### 6. Target Market: (*If international specify export region*)

- Local       International       Both

### 7. Location of manufacturing: (*Attach premises layout and plan*)

- Industrial area
- Agricultural area
- Residential area
- Others (*Specify*)

### 8. Quality Assurance Procedure

- HACCP
- GMP
- ISO 22000
- FSSC 22000
- ISO9001
- Others (*Specify*)

**9. Manufacturing Process:** *(Attach flow chart for production process of each product including Halal Critical Control Points)*

**10. List of Products/ Product Information:**

Sr. No.	Name of Product	Ex-Factory Price	Brand Name/ Description (with sizes)	Marketing details <i>(List of distributions/ shops with complete information and contact details where product is available for sale)</i>

**11. Product and Processing details:**

Sr. No.	Product	Raw materials/ additives/ other substances	Source of ingredients	Country of supply <i>(Attach copy of import permit where applicable)</i>	Halal Status/ Certificate <i>(if yes, attach Halal certificate of ingredients)</i>		Analysis Report <i>(attach details)</i>	
					Yes	No	Yes	No

**12. Product packaging details:**

*(Attach certificate of analysis, food grade certificate and approved specimen of label for each product)*

Sr. No.	Product	Material	Produced by (Name/address/contact details)	Supplied by (Name/address/contact details)	Halal Certified by <i>(Attach Halal certificate)</i>

**13. Halal Certification Details:**

Has the product been certified by Halal Certification Body (HCB) against specific standards?

Y/N	If yes, Name HCB _____ <i>(Attach a copy of the HCB Certificate for each product)</i>
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**14. Additional details:** *(Attach the following details)*

- Internal Halal Assurance System
- Recall policy for hazardous and expired products
- Discard policy of substandard products
- Standard Operating Procedures (SOP)/ other standards

**15. Videos / Photographs of Premises:**

Attach the following items:

- a) Labelled photographs or videos ([dgpakistanhalalauthoritypha@gmail.com](mailto:dgpakistanhalalauthoritypha@gmail.com)) of processing facilities showing the various stages of production, starting from receipt of raw materials to packaging and storage of finished products, in operation.
- b) The external view of the premises (front, sides and back) and its surroundings.
- c) Every product with and without its final packaging.

**(H) Declaration by Company:**

I declare that the information given above is true and correct.

Name and designation of person who submitted the above information .....

Office address .....

E-mail address.....

Telephone .....

Signature and Official Stamp

Date

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**(I) For Official Use Only**

Date of Application received: .....

Received by: .....

Reviewed by: .....

Signatures: .....

Application No. ....